



Behavioral Services
Within the Counseling Program

Counselor's Corner

Program components of a comprehensive Counseling program consist of Guidance Curriculum, Individual Planning, Responsive Services, and Systems Support. Behavioral Services activities consist of activities to meet immediate needs and concerns of students. These services are delivered primarily through response oriented strategies:

Consultation: Behavior Specialists consult with parents, teachers, administrators, other educators, and community agencies to help individual students.

Personal counseling: Brief solution focused counseling is provided on an individual, family, or small group basis for students expressing difficulties dealing with relationships, personal concerns, or normal developmental tasks.

Crisis Counseling: Counseling and support are provided to students and their families facing emergency situations.

Referral: Counselors use referral sources to deal with crises such as suicide, violence, abuse, neglect, and terminal illness.

Guidance Curriculum is a secondary component of the Behavioral Services program. The Guidance Curriculum consists of structured developmental experiences presented primarily through group activities. Examples of topics within this component may include: Managing stress and anger, study skills, social skills, learning from loss, and self-esteem.

Behavioral Services

Volume 7, Issue 1

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Behavioral Services Activities in the Edwardsburg School District*

Consultation:

- Family Consultation
- School staff consultation
- Participation in Teacher Assistance Team meetings

Personal Counseling:

- Support Groups
- Crisis Counseling
- Individual and family sessions

Guidance Curriculum:

- Groups
- Classroom presentations
- Family Nights

*Activity list is not all inclusive

Staff

#663-3055

Coordinator

Linda Kozlowski, Intermediate School
extension #4331

Staff

Michelle Thomas, Primary School
extension #4002

Brenda Miller, Eagle Lake School
extension #4209

Kendra Nelson, Intermediate School
extension #4335

Jennifer Ervin, Middle School
extension # 6110

Jennifer Kindt, High School
extension #1230

Inside Story Headline

This story can fit 150-200 words.

One benefit of using your newsletter as a promotional tool is that you can reuse content from other marketing materials, such as press releases, market studies, and reports.

While your main goal of distributing a newsletter might be to sell your product or service, the key to a successful newsletter is making it useful to your readers.

A great way to add useful content to your newsletter is to develop and write your own articles, or include a calendar of upcoming events or a special offer that promotes a new product.

You can also research articles or find "filler" articles by accessing the World Wide Web. You can write about a variety of topics but try to keep your articles short.

Much of the content you put in your newsletter can also be used for your Web site. Microsoft Publisher offers a simple way to convert your newsletter to a Web publication. So, when you're finished writing your newsletter, convert it to a Web site and post it.



Caption describing picture or graphic.

Inside Story Headline

This story can fit 100-150 words.

The subject matter that appears in newsletters is virtually endless. You can include stories that focus on current technologies or innovations in your field.

You may also want to note business or economic trends, or make predictions for your customers or clients.

If the newsletter is distributed internally, you might comment upon new procedures or improvements to the business. Sales figures or earnings will show how your business is growing.

Some newsletters include a column that is updated every issue, for instance, an advice column, a book review, a letter from the president, or an editorial. You can also profile new employees or top customers or vendors.

"To catch the reader's attention, place an interesting sentence or quote from the story here."

Inside Story Headline

This story can fit 75-125 words.

Selecting pictures or graphics is an important part of adding content to your newsletter.

Think about your article and ask yourself if the picture supports or enhances the message you're trying to convey. Avoid selecting images that appear to be out of context.

Microsoft Publisher includes thousands of clip art images from which you can choose and import into your newsletter. There are also several tools you can use to draw shapes and symbols.

Once you have chosen an image, place it close to the article. Be sure to place the caption of the image near the image.



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Behavioral Services

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Edwardsburg, Michigan 49112

Phone: 616-663-3055

Fax: 616-663-6156

Email:

Counselor's Corner



This would be a good place to insert a short paragraph about your organization. It might include the purpose of the organization, its mission, founding date, and a brief history. You could also include a brief list of the types of products, services, or programs your organization offers, the geographic area covered (for example, western U.S. or European markets), and a profile of the types of customers or members served.

It would also be useful to include a contact name for readers who want more information about the organization.

Back Page Story Headline

This story can fit 175-225 words.

If your newsletter is folded and mailed, this story will appear on the back. So, it's a good idea to make it easy to read at a glance.

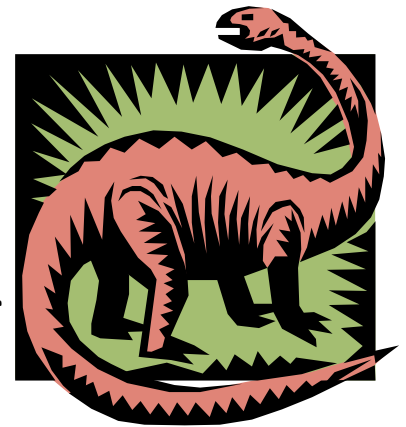
A question and answer session is a good way to quickly capture the attention of readers. You can either compile questions that you've received since the last edition or you can summarize some generic questions that are frequently asked about your organization.

A listing of names and titles of managers in your organization is a good way to give your newsletter a personal touch. If your organization is small, you may want to list the names of all employees.

If you have any prices of standard products or services, you can include a listing of those here. You may want to refer your readers to any other forms of communication that you've created for your organization.

You can also use this space to remind readers to mark their calendars for a regular event, such as a breakfast meeting for vendors every third Tuesday of the month, or a biannual charity auction.

If space is available, this is a good place to insert a clip art image or some other graphic.



Caption describing picture or graphic.